



**250<sup>th</sup> TOWN ANNIVERSARY**  
**COMMITTEE**

MEETING MINUTES  
Tuesday, May 13, 2014 – 5:30pm  
Conference Room B

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**PRESENT:** Joann Sharp, Chair.  
Virginia Simms George, Vice Chair.  
Norm Corbin, Clerk  
David Carlson  
Amelia Graham  
Thomas Lowe  
Robert Marchetta  
Cathy McAuliffe  
Jack Sharp

**ALSO PRESENT:** Dawn Rand, Selectman  
William Pantazis, Selectman  
Andy Dowd, Town Clerk  
Diane Wackell, Executive Assistant

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The meeting was called to order at 5:30 pm.

**ACCEPTANCE OF APRIL 8, 2014 MEETING MINUTES**

Ms. Graham moved the Committee vote to accept the April 8, 2014 meeting minutes as submitted; Mr. Sharp seconded the motion; all members voted in favor.

**REVIEW OF PRESS RELEASE**

The press release and fundraising letters received final approval by the Committee.

**REVIEW LIST OF LOCAL BUSINESSES AND CIVIC GROUPS**

Committee members will send additional business contacts to Ms. Wackell by the end of next week. Ms. Wackell will work on completing the list of contacts for businesses, civic groups, town organizations, etc.

**TOWN WEBSITE**

Ms. Wackell informed the Committee that she speak with the MIS Director David Kane to create a 250<sup>th</sup> Town Anniversary Committee page on the Town's official website. Mr. Lowe offered to help with creating the content for the page.

**SUB COMMITTEES AND EVENT PLANNING**

Following some discussion, the Committee agreed to planning a number of events to be held throughout the year rather than concentrate on just one specific time period.

Ms. Simms George moved the Committee vote to develop plans for the following six events; Mr. Sharp seconded the motion; all members voted in favor.

**January 2016**

**Event Name:** 250<sup>th</sup> Gala Ball

**Event Date:** January 23, 2016

**Event Location:** Ball Room at Best Western Royal Plaza in Marlborough

**Sub Committee Members:** Bill Pantazis, Dawn Rand, Virginia Simms George

**March 2016**

**Event Name:** To be determined

**Event Date:** To be determined

**Sub Committee Members:** Norm Corbin, Bob Marchetta and David Carlson

**Ideas:** Ideas included hosting a history month or week, including publication of a history book containing history facts from the 70 or so years; a walking tour of historic houses and/or places).

**June 2016**

**Event Name:** To be determined

**Event Date:** To be determined

**Event Location:** Senior Center

**Sub Committee Members:** Dawn Rand and Joann Sharp

**July 2016**

**Event Name:** To be determined.

**Event Date:** To be determined

**Event Location:** To be determined

**Sub Committee Members:** Tom Lowe, Amy Graham and Diane Wackell

**Ideas:** Ideas included hosting an event for youth of all ages that will include a 250<sup>th</sup> Anniversary theme with games, etc. from 70 or so years ago.

**August 2016**

**Event Name:** Birthday Party BBQ

**Event Date:** To be determined

**Event location:** To be determined. Suggestions – High School

**Sub Committee Members:** Dawn Rand, Cathy McAuliffe

**Ideas:** Summer Birthday Party BBQ. Contact Lisa Hodge, Community Affairs Committee Chair to see if we can piggy back this event with the last of their summer concert series.

**September 2016**

**Event Name:** To be determined.

**Event Date:** September 20<sup>th</sup> (Saturday of Applefest Weekend)

**Event Location:** Applefest Parade Route with Fireworks at the High School

**Sub Committee Members:** Andy Dowd, Jack Sharp and Virginia Simms George

**Ideas:** Parade and Fireworks in combination with Applefest.

**FUTURE COMMITTEE MEETING DATES**

The Committee agreed to meet on the following dates at 5:30pm in Conference Room B, Town Hall.

June 10<sup>th</sup>  
July 8<sup>th</sup>  
August 12<sup>th</sup>  
September 16<sup>th</sup>  
October 14<sup>th</sup>  
November 11<sup>th</sup>  
December 9<sup>th</sup>

Note: November 11<sup>th</sup> is Veteran's Day. Change to November 18<sup>th</sup>?

**NEXT MEETING DATE**

Tuesday, June 10<sup>th</sup> at 5:30pm in Conference Room B, Town Hall.

Requested Agenda Items:

- Discussion on fundraising ideas.
- Discussion on the need of a Friends of the 250<sup>th</sup> Town Anniversary Committee

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Ms. Simms George moved the Committee vote to adjourn; Mr. Sharp seconded the motion; all members voted in favor. Meeting adjourned at 6:30 pm.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

**Documents used during meeting:**

1. May 13, 2014 Meeting Agenda
2. April 8, 2104 Meeting Minutes.
3. Fundraising and Press Release Letters.
4. List of Business, Civic Groups, Etc.